



BJCPA
Birmingham-Jefferson
County Port Authority

Birmingham-Jefferson County Port Authority
Meeting Minutes for August 10, 2020

1. Quorum present at 11:02 AM
 - a. Roll call conducted by D. Russell
 - b. Member Present: M. Swinson, M. McTier, S. Ward and J. Porter (11:02am)
 - c. Also, Present: Synergy Consulting Group, LLC (Executive Director), The Jones Group (Governmental Affairs), and TFJ Law (Board's Attorney), Banks, Finley, White, & Co., Shepard-Harris & Associates, P.C., Tiffanie Thompson, Earl Hilliard Jr., and Kirk Atkinson
2. Accept the July 13, 2020 Minutes as written
 - a. Motion by S. Ward
 - b. 2nd by M. McTier
 - c. Approved
3. To Accept the Finance Committee Report- Banking Update
 - i. The bank account balance was provided.
 - ii. July 2020 Budget came in under budget.
 - b. Motion to enter an agreement with Shepard-Harris & Associates, P.C. to Audit the Birmingham-Jefferson County Port Authority financials from FY2019 and meet ADECA Grant requirements.
 - i. Motion by S. Ward
 - ii. 2nd By M. McTier
 - iii. Approved
 1. J.Porter- Yes
 2. S. Ward- Yes
 3. M.McTier- Yes
 4. M. Swinson- Yes
4. Motion to allow David Russell to apply for the CARES Act Grant through the Alabama Finance Department if the Birmingham-Jefferson County Port Authority is eligible.
 - a. Motion by S. Ward
 - b. 2nd by J. Porter
 - c. Approved
5. Meeting adjourn at 12:22 pm
6. Next meeting scheduled on September 14, 2020 at 11 AM.