



BJCPA
Birmingham-Jefferson
County Port Authority

Birmingham-Jefferson County Port Authority
Meeting Minutes for July 13, 2020

1. Quorum present at 11:00 AM
 - a. Roll call conducted by M. Swinson
 - b. Member Present: M. Swinson, M. McTier, J. Porter, and S. Ward (11:02am)
 - c. Also, Present: Synergy Consulting Group, LLC (Executive Director), The Jones Group (Governmental Affairs), and TFJ Law (Board's Attorney), Sen. Dan Roberts, Tiffanie Thompson, Earl Hilliard Jr., Al-Juan Gray, Tevin Jones, Kirk Atkinson, Daryll Perkins, and Watco Companies
2. Accept the June 8, 2020 Minutes as written
 - a. Motion by J. Porter
 - b. 2nd by S. Ward
 - c. Approved Unanimously
3. To Accept the Finance Committee Report- Banking Update
 - i. The bank account balance was provided.
 - ii. To allow the Executive Director to purchase a QuickBooks subscription on the behalf of the BJCPA. The cost will not exceed \$500 annually and the funds will come from Marketing/Memberships/Subscriptions budget line #2307
 - b. Motion by J. Porter
 - c. 2nd By M. McTier
 - d. Approved Unanimously
4. To reimburse David Lowery, \$654.43 for purchasing a computer, flash drive, etc. on the behalf of the Birmingham-Jefferson County Port Authority. The funds will come from the General Office Supplies line #2305.
 - a. Motion by S. Ward
 - b. 2nd by J. Porter
 - c. Approved Unanimously
 - i. Attachment A.
5. Meeting adjourn at 12:04 pm
6. Next meeting scheduled on August 10, 2020 at 11 AM.