



**BJCPA**  
Birmingham-Jefferson  
County Port Authority

**Birmingham-Jefferson County Port Authority**  
Meeting Minutes for May 11, 2020

1. Quorum present at 11:08 AM
  - a. Roll call conducted by J. Porter
  - b. Member Present: D. Lowery, J. Porter, S. Ward, and M. McTier (arrived at 11:14am)
  - c. Members Absent: M. Swinson
  - d. Also, Present: Adah North America (Executive Director), The Jones Group, and TFJ Law (Board's Attorney)
2. Accept the April 13, 2020 Minutes as written
  - a. Motion by D. Lowery
  - b. 2<sup>nd</sup> by S. Ward
  - c. Approved
3. To Accept the Finance Committee Report- Banking Update
  - i. The bank account balance was provided.
  - ii. Satisfy the Maynard Cooper Invoice for \$15,000
  - b. Motion by S. Ward
  - c. 2<sup>nd</sup> By D. Lowery
  - d. Approved
4. Allow BMSS to file Strada's incomplete 1099 with the IRS and follow accountant's advice.
  - a. Motion by D. Lowery
  - b. 2<sup>nd</sup> by M. McTier
  - c. Approved
5. Meeting Adjourned at 11:38 AM
  - a. Motion by D. Lowery
  - b. 2<sup>nd</sup> by S. Ward
  - c. Approved
6. Next meeting scheduled on June 8, 2020 at 11 AM.