



**Birmingham-Jefferson County Port Authority**  
Meeting Minutes for October 12, 2020

1. Quorum present at 11:03 AM
  - a. Roll call conducted by D. Russell
  - b. Member Present: M. Swinson, M. McTier, J. Porter, C. Pilcher, and S. Ward
  - c. Also, Present: Synergy Consulting Group, LLC (Executive Director), The Jones Group (Governmental Affairs), and TFJ Law (Board's Attorney), Tiffanie Thompson, Earl Hilliard Jr., Commissioner Steve Ammons, Othell Phillips, KR McKenzie, and Daryl Perkins
2. Accept the September 14, 2020 Minutes as written
  - a. Motion by Sharon Ward
  - b. 2<sup>nd</sup> by Mike Swinson
  - c. Approved
3. Finance Committee Report- Banking Update
  - i. The provided the bank account balance
  - ii. September 2020 Budget was over by \$100
  - iii. To remove David Lowery as a signatory from the Birmingham-Jefferson County Port Authority bank account with Servis 1st Bank
  - iv. Motion by Mike Swinson
  - v. 2<sup>nd</sup> by Jonathan Porter
  - vi. Approved
    1. Sharon Ward- Yes
    2. Jonathan Porter- Yes
    3. Mahari McTier- Yes
    4. Mike Swinson- Yes
    5. Chad Pilcher- Abstain
4. The Birmingham-Jefferson County Port Authority has agreed to execute the Memorandum of Understanding with Waco Companies, LLC after removing line 122 -125 to avoid committing to a storage fee which will be addressed in the definitive agreement.
  - a. Motion by S. Ward
  - b. 2<sup>nd</sup> by J. Porter
  - c. Approved
    - i. Mike Swinson- yes
    - ii. Jonathan Porter- yes
    - iii. Mahri McTier- yes
    - iv. Sharon Ward- Yes
    - v. Chad Pilcher- Abstain
5. Meeting adjourn at 11:33 AM
6. Next meeting scheduled on October 12, 2020 at 11 AM.