



BJCPA
Birmingham-Jefferson
County Port Authority

Birmingham-Jefferson County Port Authority
Meeting Minutes for April 13, 2020

1. Quorum present at 11:03 AM
 - a. Roll call conducted by M. Swinson
 - b. Member Present: D. Lowery, M. Swinson, S. Ward, and M. McTier
 - c. Members Absent: J. Porter
 - d. Also, Present: Adah North America (Executive Director), The Jones Group, and TFJ Law (Board's Attorney)
2. Accept the March 09, 2020 Minutes as written
 - a. Motion by S. Ward
 - b. 2nd by D. Lowery
 - c. Approved
3. To Accept the Finance Committee Report- Banking Update
 - i. The bank account balance was provided.
 - ii. The BJCPA came in underbudget for May 2020.
 - b. Motion by S. Ward
 - c. 2nd By M. McTier
 - d. Approved
4. To Accept the Legal & Planning Committee Report- Update provided by the Jones Group
 - a. Motion D. Lowery
 - b. 2nd S. Ward
 - c. Approved
5. Reopen the Finance Committee Report- The BJCPA instructs the Executive Director to send a letter on the behalf of the board requesting Maynard Cooper Gale to satisfy the board's debt with
 - i. A letter stating no monies is owed
 - ii. Or providing a bill
 - b. Motion D. Lowery
 - c. 2nd by S. Ward
 - d. Approved
6. The Marketing & Operations Committee Report- Update provided by the Executive Director
 - i. WTWA Meeting rescheduled to July 14 – July 16
 - ii. Regional Planning Commission luncheon TBD
7. Meeting Adjourned at 11:35 AM
 - a. Next meeting scheduled on 5-11-2020 at 11 AM