



**BJCPA**  
Birmingham-Jefferson  
County Port Authority

**Birmingham-Jefferson County Port Authority**

February 10, 2020

1. Quorum present at 11:03 AM
  - a. Member Presents: S. Ward, D. Lowery, J. Porter and M. McTier
  - b. Members Absent: M. Swinson
  - c. Also, Present: Adah North America (Executive Director), Jones Group (Governmental Affairs), and TFJ Law (Board's Attorney)
2. Accept the January 14, 2020 Minutes as written
  - a. Motion by S. Ward
  - b. 2<sup>nd</sup> by J. Porter
  - c. Approved
3. Adopt The Legislative and Legal Committee motions that we adopt the 2020 Legislative Agenda as written and presented, and to authorize Adah North America and The Jones Group to enter into an agreement payable in the amount of \$7,000 a month for the 2020 Legislative Regular Session, not to include special session or exceed a period of four (4) months, and resume at a rate of \$5,000 a month through December 31, 2020.
  - a. Motion by M. McTier
  - b. Secretary call roll call
    - i. S. Ward- approve
    - ii. J. Porter- approve
    - iii. D. Lowery- approve
    - iv. M. McTier- approve
4. Adopt the proposed budget process
  - a. Motion D. Lowery
  - b. 2<sup>nd</sup> by J. Porter
  - c. Approved
5. Adopt the budget proposal with a 5-month reserve and update the budget to reflect the Jones Group new contract.
  - a. Motion by D. Lowery
  - b. Secretary roll call vote
    - i. S. Ward- approved
    - ii. J. Porter- approved
    - iii. D. Lowery- approved
    - iv. M. McTier- approved
6. Meeting Adjourn at 11:57 AM