



BJCPA
Birmingham-Jefferson
County Port Authority

Birmingham-Jefferson County Port Authority

January 14, 2020

1. Quorum present at 4pm
 - a. Member Presents: M. Swinson, D. Lowery, and M. McTier
 - b. Members Absent: J. Porter and S. Ward
 - c. Also, Present: Adah North America (Executive Director) and TFJ Law (Board's Attorney)
2. Accept the December 10, 2019 Minutes as written
 - a. Motion by McTier
 - b. 2nd by D. Lowery
 - c. Approved
3. Bank account summary was provided.
 - a. Motion by M. McTier
 - b. 2nd D. Lowery
 - c. Approved
 - i. Adah North America Invoice (Attachment B)
 - ii. TFJ Law Invoice (Attachment C)
4. Motion to accept the proposed resolution for draft of committee descriptions and assignments.
 - a. Motion by M. Swinson
 - b. 2nd by M. McTier
 - c. Approved
 - i. Finance Committee
 1. Chair- David Lowery
 2. Member- Mahari McTier
 - ii. Marketing and Operations Committee
 1. Chair- Jonathan Porter
 2. Member- Sharon Ward
 - iii. Legal and Planning Committee
 1. Chair- Mahari McTier
 2. Member- Jonathan Porter
5. Motion to change the meeting time to the second Monday in the month at 11am and the next meeting will be on February 10, 2020 at 11am and the room TBA.
 - a. Motion by M. McTier
 - b. 2nd D. Lowery
 - c. Approved
6. Meeting Adjourn at 4:32 pm