



2121 Rev. Abraham Woods Jr. Blvd. Suite 1220 Birmingham, Al 35203

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## Regular Schedule Meeting Minutes for October 13, 2023

1. Quorum present at 9:00 am
  - a. Present: Mike Swinson, Charles Williams, Chad Pilcher
  - b. David Russell, Executive Director
  - c. Absent: Jonathan Porter and Mahari McTier
  - d. No one was present from the Jefferson County Commission, Birmingham City Council, or the Mayor's Office.
  - e. No one was present from the public.
2. The Birmingham Jefferson County Port Authority accepts the meeting minutes for September 8, 2023, as read:
  - a. Motion: Chad Pilcher
  - b. 2<sup>nd</sup> Charles Williams
  - c. Approved
    - i. Unanimously
3. The Birmingham Jefferson County Port Authority will write a letter of support for Watco Companies to apply for the Port Infrastructure Development Program Grant in conjunction with the City of Birmingham.
  - a. Motion: Mike Swinson
  - b. 2<sup>nd</sup>: Chad Pilcher
  - c. Approved
    - i. Unanimously
4. The meeting was adjourned at 9:43, and the next scheduled meeting will be on November 10, 2023, at 9 am at 1901 6th Avenue North Suite 1500 (Balch and Bingham's Office) due to the closure of the Jefferson County Courthouse for Veteran's Day.

### Notes:

- David Russell asked for more time to collect the requested information regarding the work performed by Tom Robinson on the land and warehouse lease agreements.
- There will be a special called meeting to ensure that all board members can attend to vote on the Synergy Consulting Group's compensation matter.
- The November board meeting will be held on November 10, 2023, at 9 am at 1901 6<sup>th</sup> Avenue North Suite 1500 (Balch and Bingham's Office) due to the closure of the Jefferson County Courthouse for Veteran's Day.